

**Martin Luther King, Jr. Family Services, Inc.
106 Wilbraham Road, Springfield, MA 01109**

EMPLOYMENT APPLICATION

All applicants will be given equal consideration regardless of race, color, religion, sex, sexual orientation, ancestry, age, disability, handicap, genetic information, service in the military, gender identity, or membership in any other group protected by applicable law.

Date: _____

PERSONAL INFORMATION

LAST NAME (please print)	FIRST NAME	MIDDLE INITIAL
STREET ADDRESS	CITY	STATE
ZIP CODE		
(_) _____	(_) _____	(_) _____
HOME PHONE NUMBER	BUSINESS TELEPHONE	CELL PHONE NUMBER

Have you every applied for employment with the MLKFS? Yes No If yes, when? _____

GENERAL INFORMATION

POSITION DESIRED	MINIMUM SALARY REQUIRMENT
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Are you available to work::

Full-time Part-time If part-time, please state hours of availability: _____

Are you legally eligible for employment in the United States? Yes No

If no, please explain: _____

EDUCATION

Name & Location of School	Course of Study	# of Years Completed	Did you Graduate?	Degree or Diploma
College				
High School				
Other				

EMPLOYMENT HISTORY

**LIST EMPLOYMENT STARTING WITH YOUR MOST RECENT EMPLOYER.
MAY WE CONTACT YOUR CURRENT EMPLOYER?**

Dates of Employment	Name & Address of Employer	Position Held	Major Duties	Wages	Reason for Leaving
From _____ To _____				Starting _____ Ending _____	
From _____ To _____				Starting _____ Ending _____	
From _____ To _____				Starting _____ Ending _____	

REFERENCES

PLEASE LIST TWO (2) PROFESSIONAL (ONE MUST BE A SUPERVISOR) AND ONE (1) PERSONAL REFERENCE.

NAME	OCCUPATION	ADDRESS	TELEPHONE NUMBER

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsification or omission will be immediate grounds for dismissal. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, employment and education background, and criminal record, whichever may be applicable. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ in the future.

I am aware that at my request, I must be provided the name of any agency(ies) reporting information about me.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

Signature

Date